

RECORD OF PROCEEDINGS

Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, May 12, 2017
at the PW&SD Rueter-Hess Purification Facility
11865 Heirloom Parkway, Parker, Colorado 80134

CALL TO ORDER

The meeting was called to order at 9:04AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed by President Susan Saint Vincent.

ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
 - Chris White, Darcy Beard & Ron Redd, Parker Water & Sanitation District
 - Susan Saint Vincent, Town of Parker
 - Brad Meyering, City of Castle Pines
 - Randy Burkhardt, Douglas County
 - Jeff Brauer, Town of Castle Rock

- Excused: Jim Cleveland, Town of Parker and John Cotton, City of Lone Tree

- Also in attendance: Brian Wilkerson, Accountant
Russ Dykstra, Attorney
Courtney Glass & Matt Gasser, Town of Castle Rock

CHANGES AND ADDITIONS TO THE AGENDA - *None.*

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. APPROVAL OF MINUTES FOR April 14, 2017

Minutes were reviewed and approved unanimously as presented.

2. ACCOUNTS PAYABLE

- Website Setup & Hosting Fee to CivicPlus for 2017 - \$5,000.00
- Legal Fees to Spencer Fane LLP for April 2017 - \$3,396.00
- 2 year domain name registration to Town Of Parker - \$65.98
 - *A motion was made and seconded to approve the April Payables for a total of \$8,461.98, check numbers 1050-1052. The motion passed unanimously.*

- *A motion was made by Ms. St. Vincent and seconded by Ms. Beard to transfer capital funds from Wells Fargo to ColoTrust for interest accrual purposes.*

It was suggested by Mr. Brauer that PWSD explore the option of creating a Conservation Trust Fund. PWSD will begin investigating the process involved under the Recreation Enterprise.

3. Update of Documents

- The IGA between the Towns of Parker and Castle Rock, and the RHRA has been approved by all parties. Awaiting final signatures.
- The License Agreement between the RHRA and Parker Water & Sanitation District has been approved by all parties.

4. Update on RHRA website

- Ms. St. Vincent provided an update on the timeline for the RHRA website. It is estimated that the site will go live by mid-July.

5. Update on Douglas County Presubmittal Application

- Mr. Burkhardt explained that he will be submitting the application to the Planning Commission.

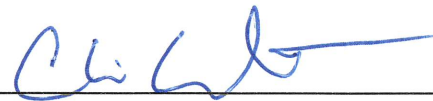
6. Recreation

- Mr. Gasser and Ms. Glass provided a thorough explanation of the Operations Plan for the Town of Castle Rock's trails day event, to be held on June 3rd.

MEETING ADJOURNMENT

The meeting was formally adjourned at 10:30AM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.



RHRA Representative