

RECORD OF PROCEEDINGS

Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, March 9, 2018
at the PWSO Rueter-Hess Purification Facility
11865 Heirloom Parkway, Parker, Colorado 80134

CALL TO ORDER

The meeting was called to order at 9:00AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed.

ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
 - Darcy Beard, Parker Water & Sanitation District
 - Mary Colton, Town of Parker
 - John Cotton, City of Lone Tree
 - Brad Meyering, City of Castle Pines
 - Randy Burkhardt, Douglas County

- Also in attendance: Toby Austin, Accountant
Russ Dykstra, Counsel
Ron Redd & Chris White, Parker Water & Sanitation District
Brenda Mooney & Meagan Arridson, Parker Recreation
Mike Kilman, Town of Castle Rock

CHANGES AND ADDITIONS TO THE AGENDA – *Addition to consider letter for 2017 Audit Exemption. A motion was made and approved unanimously. (Reference Item 2)*

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. **APPROVAL OF MINUTES For February 9, 2018**
Minutes were reviewed and approved unanimously as presented.

2. **ACCOUNTS PAYABLE For February Expenses**
 - Inverness Properties LLC (RISE) - \$262.50

- CivicPlus (Annual Hosting/Support Fee) - \$1575.00
- Spencer Fane LLP - \$3733.50
- Parker Water & Sanitation District (Management Services) - \$8,500

A motion was made & seconded to approve the February Payables for a total of \$14,071.00, Check numbers 1080-1083. The motion was passed unanimously.

CONSIDERATION OF 2017 AUDIT EXEMPTION

A motion was made & seconded to approve the execution of the 2017 Audit Exemption Resolution. The motion was passed unanimously.

3. CONSIDERATION OF PROPOSAL FROM “Avid 4 Adventure”

Mr. Dykstra has followed up with the Avid 4 Adventure contacts, including a revised scope reflecting the discussion at the previous RHRA meeting and finalization of the Agreement.

Following review and discussion, a motion was made to approve the Avid 4 Adventure program agreement for the 2018 season.

4. RECREATION PROGRAMMING UPDATE

The following items were discussed as related to the 2018 recreation season:

- Douglas County recommended the recreation safety plan be incorporated into the PWSD’s overall safety plan for the RHR site. PWSD will investigate.
- Castle Rock has requested the Authority/PWSD consider a trails day with kayaks. With the positive response, Castle Rock will have a proposal. A handout “Blaze a Trail 2018” was provided (National Trails day on June 2nd).
- Consideration of an open swim practice program – estimated 3 days a week for a couple of hours each day. The Board/PWSD was in favor of the concept and a proposal will be submitted at a future meeting.
- Towns of Parker and Castle Rock, as well as PWSD have a site tour scheduled for March 14th to discuss the new proposed south parking lot and stake out where certain specific events will take place for 2018.
- Rules and Regulations status update. PWSD will take the lead and develop the draft outline for the Board to review at the April meeting.

5. DISCUSSION REGARDING FUNDING AND PROJECT PLANNING OR 2018

Discussion ensued regarding various capital projects for consideration for 2018, which PWSD laid out a draft plan for 2018 including parking lots, a trail, restrooms and possible shade structures for discussion purposes. The Board also requested WENK prepare a 2018 CIP with costs for approval for the next meeting. Additionally, a 2 or 3 year CIP to help understand what infrastructure is required to be officially "open to the public".

MEETING ADJOURNMENT

The meeting was formally adjourned.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.



RHRA Representative